Social Policy Evaluation and Research Unit

superu ⊕

BUILDING YOUR ORGANISATION'S ABILITY TO DO EVALUATIONS

PART

4

Implementing your organisation's evaluation capacity plans
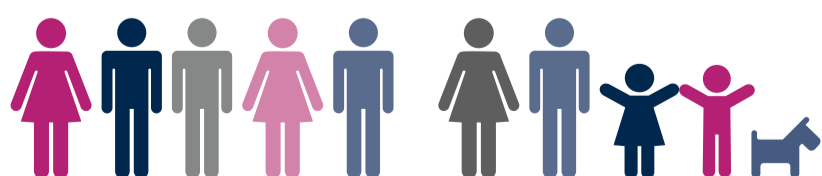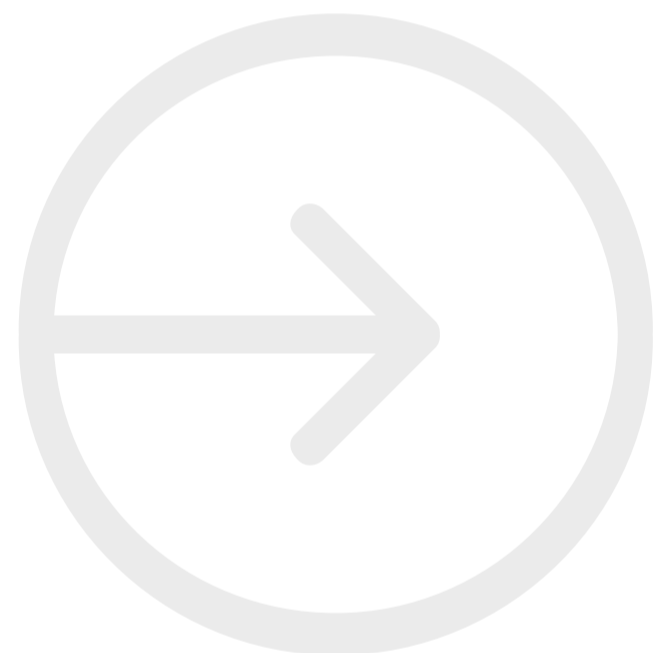
Using Evidence for Impact

AUGUST 2016

This document helps you to address the nine critical areas you previously identified in the ECP Tool (i.e. 'group planning worksheet'). The table below is a guide – it helps you to determine the practical and realistic steps your organisation can take to build its evaluation capacity.

Filling out the table with accurate information may require a few days, as the organisation's decision-makers need to work out strategic components of the action plan, such as timeframes and budget.

Implementation plan

Key focus areas	Activities/tasks	Timeframe	Activity/ task lead	Team	Budget	Anything else required?	When to review the activities/ tasks?	Comments
Example (taken from the ECP Tool). Being able to innovate	1. Checking what others are doing 2. Holding regular brainstorming sessions 3. Updating processes	1. Two months to check other organisations 2. Fortnightly meetings to brainstorm ideas 3. Six months to update processes	Anne	Martin, Sione and Lisa	$350	Laptop, internet access, phone, meeting room, Board approval	Monthly (informally) and at the end of the six month period (formally)	Example. Better communication of the organisation's strategic direction to all staff
CONTEXT								
1.								
2.								
3.								
ORGANISATION								
4.								
5.								
6.								
PEOPLE/INDIVIDUALS								
7.								
8.								
9.								

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Families Commission Kōmihana ā Whānau

The Families Commission operates under the name Social Policy Evaluation and Research Unit (Superu)